

HOWELL TOWN CORPORATION

Minutes of the Howell Town Council Meeting held August 13, 2024, at 7:05 p.m. at the Sgt. Rocky D. Payne Memorial Center.

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| Present: | Brad Hawkes | Mayor |
| | Rex Nessen | Council Member |
| | Craig Hawkes | Council Member |
| | Mark Sorensen | Council Member |

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| Others Present: | H. Leon Kotter | Town Clerk |
| | Shelly Logan | Town Treasurer |

Call to Order: Mayor Brad Hawkes

Welcome, roll call, prayer, Pledge of Allegiance, Approve the Agenda.

Mayor Hawkes welcomed everyone to the Howell Town Council Meeting.

Prayer: Council Member Rex Nessen

Pledge of Allegiance was led by: Mayor Brad Hawkes

Approve the agenda:

MOTION Council Member Mark Sorensen moved to approve the August 13, 2024, Howell Town Council meeting agenda. Council Member Rex Nessen seconded the motion. The motion passed unanimously.

Approve minutes of the Howell Town Council Meeting.

MOTION Council Member Craig Hawkes moved to approve the minutes of the July 9, 2024, Howell Town Council Meeting. Council Member Mark Sorensen seconded the motion. The motion passed unanimously.

Box Elder County Sheriff's Office

Sgt. Shane Braegger reported there were 16 incidents here in Howell and the surrounding area. Other A1c/Off not DUI/Pub intox 2; Citizen Assist 1; Community Policing 1; Extra Patrol 4; Assist Fire 1; Juvenile Problem not runaway 1; Assist Medical 1; Motorist Assist 2; Traffic Accident no injury 1. VIN Number Inspection 2.

Public Hearing

7:10 p.m.

MOTION Council Member Rex Nessen moved to close the general session and go into a public hearing to amend the 2024 fiscal year budget. Mayor Brad Hawkes seconded the motion. The motion passed unanimously.

Town Clerk H. Leon Kotter reported that we had received more revenue than was budgeted for in the general fund. It was a conservable amount. Also, the capital Projects fund expenditures were less than what was budgeted.

There were no further questions or comments.

MOTION Council Member Rex Nessen moved to close the public hearing and return to the general session. Council Member Craig Hawkes seconded the motion. The motion passed unanimously.

Returned to regular session at 7:15 p.m.

Shelly Logan, Town Treasurer– Financial Reports

Shelly reported on the July finances. Budget-wise we are doing well.

Mayor Brad Hawkes: Selecting a new Planning Commission member.

Mayor Brad Hawkes reported that three town residents expressed interest in becoming a member of the Howell Town Planning Commission: Jason Mauchley; Jennifer Rose and Arthur Douglas. Mayor Hawkes had the names listed on slips of paper. Each council member was given one of the slips of paper. They were to choose one of the candidates. Jason Mauchley received the most votes.

MOTION Council Member Rex Nessen moved to approve Jason Mauchley as the new Howell Town Planning Commission member. Mayor Brad Hawkes seconded the motion. The motion passed unanimously.

Resolution R24-05: Amending the Howell Town fiscal year 2024 budget.

There was no further discussion on amending the FY2024 budget.

MOTION Council Member Craig Hawkes moved to approve Resolution R24-05 amending the Howell Town fiscal year 2024 budget General Fund from \$228,503.00 to \$234,231.00 and the Capital Project Fund from \$23,358.00 to \$13,913.00. Council Member Mark Sorensen seconded the motion.

Council Members voting “Yes”

Mayor Brad Hawkes
Rex Nessen
Craig Hawkes
Mark Sorensen

Council Member voting “No”

Council Members Not Present

Josh Anderson

The motion passed.

Debit Card/Credit Card

We have had some issues with our current credit card. We will be looking into other options to get a credit card. We do have a debit card but would like to get away from it.

Howell Town's Subdivision Ordinance Amendment

In 2023 the state legislature passed some bills that required the town's subdivision ordinance be amended. The legislature also provided funding for amending the town's subdivision ordinance. Howell Town is working through the Hansen Planning Group. They have reviewed the town's subdivision ordinance and made recommendations on how our subdivision ordinance should be amended. In reading their recommendations there were some concerns raised. Mayor Brad Hawkes is going to call the Hansen Planning Group to get clarification on what they recommended.

Mayor, Council Member Reports

Mayor Brad Hawkes:

- We need to investigate selling the generator in the 1977 well pump house.

Council Member Rex Nessen:

- The air conditioning unit in the road grader needed repairs.
- The road grader needs new tires.
- On 18000 West near the Hereford Canyon bridge a new larger culvert needs to be installed.
- The smaller cement bridge in the same area needs to be cleaned out and a new top put on.
- The slurry seal for the oiled roads is \$50,000.00 per mile. It was decided to do the oiled portion of 14400 West.

Council Member Josh Anderson: Not Present

Council Member Craig Hawkes:

- When the chlorinator was installed, it was suggested that instead of using the liquid form of chlorine instead of the gas form. It is safer to use and would not require an outside shed.

Council Member Mark Sorensen: Nothing

Approve Payment Vouchers and Bills

Payment Vouchers and Paid Bills were reviewed.

MOTION Council Member Rex Nessen moved to approve vouchers and paid bills. Council Member Mark Sorensen seconded the motion. The motion passed unanimously.

Adjournment

MOTION Council Member Mark Sorensen moved to adjourn. Council Member Craig Hawkes seconded the motion. The motion passed unanimously.

Adjourned at: 9:05 p.m.

Approved: September 10, 2024



H. Leon Kotter, Town Clerk

