

**HOWELL TOWN CORPORATION**

Minutes of the Howell Town Council Meeting held May 14, 2024, at 7:05 p.m. at Sgt. Rocky D. Payne Memorial Center.

Present:	Brad Hawkes	Mayor
	Rex Nessen	Council Member
	Josh Anderson	Council Member
	Craig Hawkes	Council Member
	Mark Sorensen	Council Member

Others Present:	H. Leon Kotter	Town Clerk
	Shelly Logan	Town Treasurer

Call to Order: Mayor Brad Hawkes

Welcome, roll call, prayer, Pledge of Allegiance, Approve the Agenda.

Mayor Hawkes welcomed everyone to the Howell Town Council Meeting.

Prayer: Council Member Mark Sorensen

Pledge of Allegiance was led by: Mayor Brad Hawkes

Approve the agenda:

MOTION Council Member Council Member Rex Nessen moved to approve the May 14, 2024, Howell Town Council meeting agenda. The motion was seconded by Council Member Mark Sorensen. The motion passed unanimously.

Approve minutes of the Howell Town Council Meeting.

MOTION Council Member Rex Nessen moved to approve the minutes of the April 9, 2024, Howell Town Council Meeting. The motion was seconded by Council Member Mark Sorensen. The motion passed unanimously.

Follow up to the minutes.

None

Deputy Sheriff

Deputy Sheriff Markley reported that April was a light month as far as any calls coming into the sheriff's office.

Shelly Logan, Town Treasurer– Financial Reports

Shelly reported on how much interest we received in April. Regarding the budget, overall, we are still within our budget.

Gary Burton, Planning Commission Chairman: Condition Use Permit.

Gary Burton, Planning Commission Chairman, reported that the Planning Commission approved a conditional user permit for Justin Topham to build a single-family dwelling.

MOTION Council Member Hawkes moved to approve the conditional use permit for Justin Topham. Council Member Sorensen seconded the motion.

Council Members voting “Yes”

Brad Hawkes  
Rex Nessen  
Josh Anderson  
Craig Hawkes  
Mark Sorensen

Council Members voting “No”

None

The motion passed.

Resolution R24-01: Establishing Compensation for use of personal vehicles for town business.

Mayor Hawkes discussed increasing the compensation for use of personal vehicles for town business. The current rate allowed by the Federal Government is .67 cents per mile.

MOTION Council Member Hawkes moved to approve Resolution R24-01 increasing compensation for use of personal vehicles for town business to .67 cent per mile. Council Member Nessen seconded the motion.

Council Members voting “Yes”

Brad Hawkes  
Rex Nessen  
Josh Anderson  
Craig Hawkes  
Mark Sorensen

Council Members voting “No”

None

The motion passed.

Council Member Craig Hawkes: Turn off and on water fees and a chlorination system for our water system.

Council Member Hawkes has two items to discuss. The first one was concerning the amount charged to turn on water after it has been shut off for nonpayment of water bill. We currently charge Twenty-Five Dollars (\$25.00). We should charge more. After discussing the matter, it was decided to increase the turn on fee to Fifty Dollars (\$50.00).

MOTION Council Member Nessen moved to increase the turn on fee for turning water on after it has been shut off for nonpayment of water bill to Fifty Dollars (\$50.00). Council Member Anderson seconded the motion.

Council Members voting “Yes”

Brad Hawkes  
Rex Nessen  
Josh Anderson  
Craig Hawkes  
Mark Sorensen

Council Members voting “No”

None

The motion passed.

The second item the Council Member Hawkes had was concerning a chlorination system. He reported that he had ordered one. It will be installed in the 2000 well pump house. The chlorine comes in a 150-pound cylinder. He has talked with towns who have similar water use and it takes about two of these cylinders a year.

There were concerns about having the chlorine cylinders in the pump house. If there should be a leak and there was no warning it could be harmful or fatal to someone opening the door. It was suggested that warning signs be placed on the door.

Council Member Josh Anderson: Bid for new flooring for Gym.

Council Member Anderson reported that he received a bid for new flooring in the gym and carpeting the gym walls eight feet high. The bid was \$36,889.

Zack Ross who made the bid was present. He reported that he has purchased some land here in Howell and would like two water hook-ups. He would like to put the cost of the two hook-ups toward the amount of the bid for the flooring and wall covering. Mayor Hawkes stated that we could not do that because it involves two different accounts. The funds in our water account are for the water system and cannot be used in our general fund. Also, we do not have the funds to put into new flooring and wall covering in the gym. Our priority right now is getting our sewer system lines functioning.

Letter for approval voting

Nate Allen, Executive Director Utah Approves, met with the town council last month and gave a presentation on approval voting a new method of voting. He asked the council if they would write a letter to the state legislature stating the town would like the approval method approved as an alternate method of voting.

After a short discussion the council decided not to write a letter.

Fraud Risk Assessment

The fraud risk assessment form was reviewed. This is a report that is sent to the state. It indicates the risk level for the town. Our score puts the town at a moderate level.

Tentative 2025 Town Budget

The Fiscal Year 2025 town budget was reviewed. It was brought up that due to increased costs the budget for the Howell Days celebration should be increased from \$5,00.00 to \$6,00.00.

MOTION Council Member Hawkes moved to increase the Howell Days celebration budget from \$5,000.00 to \$6,000.00. Mayro Hawkes seconded the motion.

Council Members voting “Yes”

Council Members voting “No”

Brad Hawkes

None

Rex Nessen

Josh Anderson

Craig Hawkes

Mark Sorensen

The motion passed.

With the increase in the town celebration budget, the tentative FY2025 budget for the general fund is \$287,361.00. The Capital Projects fund: \$25,000.00 and the Water Fund: \$42,800.00.

There will be a public hearing on June 11, 2024, to adopt the FY2025 Town Budget.

Mayor, Council Member Reports

Mayor Brad Hawkes:

- On June 5, 2024, from 5:30-8:30 p.m. at the USU Brigham City Campus there will be a Bear River Regional Summit meeting for local officials, planning commission members.
- He bought some fertilizer to be applied in the fall on the park and cemetery lawns.

Council Member Rex Nessen:

- A new culvert was installed in the west canal where 15200 N crosses the canal.
- He has sprayed the grass and weeds along the edges of the town’s roads.

Council Member Josh Anderson:

- The Howell Boosters are looking into buying electric air hand dryers for the restrooms and an ice making machine.

Council Member Craig Hawkes:

- The lead and copper survey has been completed.

Council Member Mark Sorensen:

- When the last grave was dug, a sprinkler was damaged and needed repairing. He has someone coming out to make the repairs.

Approve Payment Vouchers and Bills

Payment Vouchers and Paid Bills were reviewed.

MOTION Council Member Nessen moved to approve vouchers and paid bills. The motion was seconded by Council Member Sorensen. The motion passed unanimously.

Adjournment

MOTION Council Member Sorensen moved to adjourn. The motion was seconded by Council Member Hawkes. The motion passed unanimously.

Adjourned at: 9:30 p.m.

Approved: *June 11, 2014*

*H. Leon Kotter*  
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H. Leon Kotter, Town Clerk

